



**INTERNATIONAL
CENTRE**
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FAX FORM TO: 905-677-3089

EXHIBITOR AUTHORIZATION FORM

FOOD & BEVERAGE SAMPLE OR SALE

EVENT INFORMATION (Please print clearly)

Event Name:		Company Name:	
Event Date(s):		Onsite Contact Person:	
Booth Number(s):		Phone Number:	
Billing Address:		Fax Number:	
City:	Province/State:	Postal/Zip Code:	E-mail Address:
International Centre F&B Contact:			Other:
Please specify the items you wish to Sample/Sell, including package/size:			
Proposed method of distribution:		Purpose of distribution:	
Exhibitor Authorized Signature:	Print Name:	Show Manager Authorization:	

Thank you for your inquiry to sell or distribute sample food & beverage (herein after referred to as "Samples"). The International Centre holds the exclusive rights for food & beverage production and distribution within its facility. "Show Distributors" (i.e., show management, exhibitors, sponsors, vendors, etc.) are permitted to distribute samples only with the prior written approval of the International Centre. The International Centre holds all final right to approve, deny any and all requests. Approval may be withdrawn if any of such terms and conditions are violated. All approved Show Distributors must comply with the following terms and conditions.

- Show Distributors approved by the International Centre are permitted to:
 - sell products that are packaged, sealed in bulk quantities and intended to be consumed off site; and/or
 - distribute complimentary food samples on premises during a show/event but are restricted to one ounce (1 oz.) for snack foods, two ounces (2 oz.) for food products of any kind and four ounces (4 oz.) for beverage samples.
 - the sale or distribution of complimentary alcoholic samples are not permitted without the International Centre's prior written approval; Show Distributors must obtain all required permits and insurance coverages and fully comply with the rules and regulations of all relevant authorities including but not limited to the International Centre, the AGCC and the LLBO.
- Authorized Show Distributors agree to indemnify the International Centre with respect to any liability resulting from the sale or distribution of Samples. The International Centre will not be responsible for the quality and/or state of the Samples sold or distributed. The Show Distributors must comply with all International Centre and government (municipal/provincial/federal) sanctioned food health and safety regulations.
- All costs associated with the transportation, setup, power, display, clean-up and tear down of the exhibit booth, products, equipment, smallwares, etc. are the responsibility of the Show Distributors conducting the sale or distribution of Samples.
- Rental furniture, equipment and labour are available at listed show prices (see catering/booth menus). Hours of operation must be adhered to as scheduled by show/event management and/or the International Centre.
- The International Centre will review your request within 10 business days of receipt of a fully completed request form. All requests should be forwarded to your International Centre Food & Beverage contact no later than 30 days prior to the show/event.

For International Centre office use only

Date:	Approved:
Not Approved:	Pending:
International Centre F&B Contact:	Signature:
Special Remarks:	